

First Baptist Church of Lexington

Children's Pastor / Director

Job Description

Job Summary:

The primary role of the Children's Pastor/Director is to serve the church by developing, coordinating and administering an effective and comprehensive ministry to the children of FBLex (grades 1st through 6th) and their families by providing leadership and supervision to staff and volunteers involved in this ministry.

Duties and Responsibilities:

1. You will provide leadership and oversight of the Children's ministry (grades 1-6); and the After School program (grades 4K-8). This includes Sunday morning Fuel, Jump Start, Area 56 small groups & services, Wednesday night Discipline Zone, Special Children's events (Fall Festival, etc) and FAMJAM (VBS).
2. You will equip parents with opportunities and resources to fulfill God's plan for the family (Deuteronomy 6:1-9), and create environments where children, students and parents become thirsty for God. (Matthew 5:6).
3. A part-time Children's Administrative Assistant and part-time After School Program Director will assist you with your duties.
4. Choose and prepare curriculum for each Children Ministry program for each grade level that will facilitate learning and encourage spiritual growth.
5. You will recruit, train, pray for and involve Children's ministry volunteers in all aspects of the ministry.
6. Maintain a strategy for reaching and assimilating new children and families.
7. You will train and develop opportunities for children to become active in regular ministries, both under the Route 66 umbrella and church-wide.

8. Plan, coordinate and oversee all Children's / Family events which may include but are not limited to:

- Easter egg hunt/movie night.
- FamJam in the summer or some other plan.
- Summer activities and Summer camp.
- Family camping trips.
- Trunk or treat or Country Fair in the fall.
- Christmas family skate night.
- Parent training times. (Family devotions, how to lead my child to Christ, etc.)
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9. Help FBLex accomplish our vision and mission: “ “Loving and Living for God” by:

- a) Contacting and visiting families who visit FBLex.
- b) Develop an attractive outreach ministry.
- c) Send personalized birthday cards to the children.
- d) Visit & follow-up with assigned Discovery Class families (this class is the door to membership).
- e) Attend ballgames and other events where families gather. Get out in the community.
- f) Provide follow-up material to parents and provide classes for children who place their faith in Christ (required before baptism.)

10. Give oversight to Sunday and Wednesday activities for grades 1-6 and seek ways to involve parents.

- Route 66 includes:

- Jumpstart (age graded classes)
- Fuel Services (large group corporate worship)
- Kidz Disciple Zone (grade and gender divided small groups)
- Area 56

11. You are expected to be at the 9:00 AM staff devotions and will give devotion once a week. This creates community among our staff and allows you to share something God has taught you.

12. Lead or be involved in a growth group where prayer, Bible study, accountability and encouragement takes place.
13. You will be assigned as back-up on hospital visits one day a week.
14. You will oversee the custodial employee that cleans the upstairs in the Worship Building (our goal is a clean, organized, updated facility).
15. Create and manage the Children's Ministry budget as approved by the FB Lex Finance Committee.
16. Provide oversight of the web pages dedicated to the Children's Ministry.
17. Work with other pastors to grow and strengthen the Body of Christ.

Requirements:

1. Full-Time - 49 hours a week (includes service times).
2. You will answer directly to Lead Pastor.